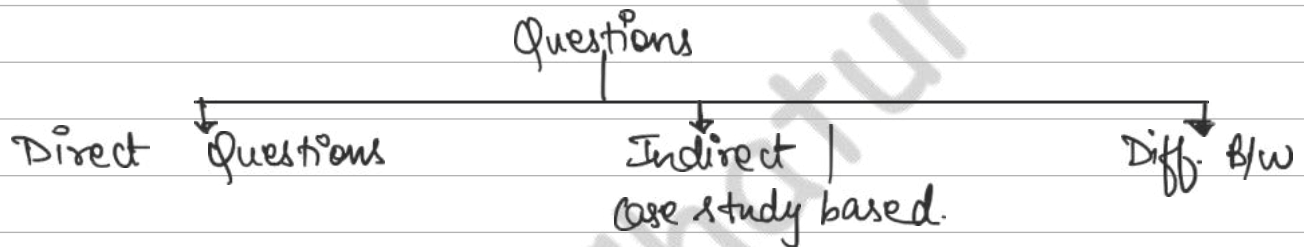


Answer Writing Tips

- Points or Paragraphs
- Leave one line after point / para
- Do not use short forms (Prt. Co. ⊗)
- First letter of Act in Capital (Companies Act, 2013) ↓
- Double underline keywords (hereinafter referred as the Act)



subsec 1 of sec 8 of Co. Act, 2013 / Sec 8 (1)

Diff. Between

①	Basis	MOA	AOA

② → MOA whereas AOA

Direct question

Section 8 (1) (c)

- Ans in points / para.
- Double underline keywords

Indirect question. / Case based question

1st Para :- Definition & provisions

- As per the relevant provisions of _____ Act,
- As per section _____ of _____ Act,
Agar section yaad nahi (pointing to 'relevant provisions')
- _____ Act, defines _____ as
- In the light of provisions of _____ Act, _____ is defined as.
- with reference to the provisions of _____ Act, ...
- Pursuant to Sec _____ of _____ Act
- The Companies Act, 2013 states the provision relating to ...

2nd para Reference of case law < Name Judgement

- In the case of " _____ v. _____ ", it was held that
- In the decided case law, it was held that ...

3rd para Facts of question.

- In the given question / situation ...
(summary of question → max. 2-4 lines)

4th para

Conclusion

★

→ Based on the provisions and case law mentioned above, it can be concluded that —

→ Based on forementioned provisions, it can be concluded that —

→ Hence, in the given case — is liable

Paragraph

✓/S

Heading

1) Provisions

Provision : —

2) Case Law Ref.

Case Applicable : :-

3) Ques ki panchayati (3-4 line)

Fact of Ques : -

4) Conclusion

Conclusion : -

must



shall

Can



may

But



However, nevertheless

Also



In addition, moreover, furthermore

Said / Tells



states, contends, stipulates

Start



commence, initiate.

Because



In view of, Due to.

end



cease, Terminate

Give



grant, provide

Example



for instance, As held in

Shashank

ne

Sec 86. ki conditions tod di

Break

Contravene

violated.

breach

I , me , myself , I think , maybe



Iski Jagah
↓

- It is opined that
- It may be stated that
- It is submitted that the contention of X is valid / correct etc.

→ Read module

→ Read guideline answers.